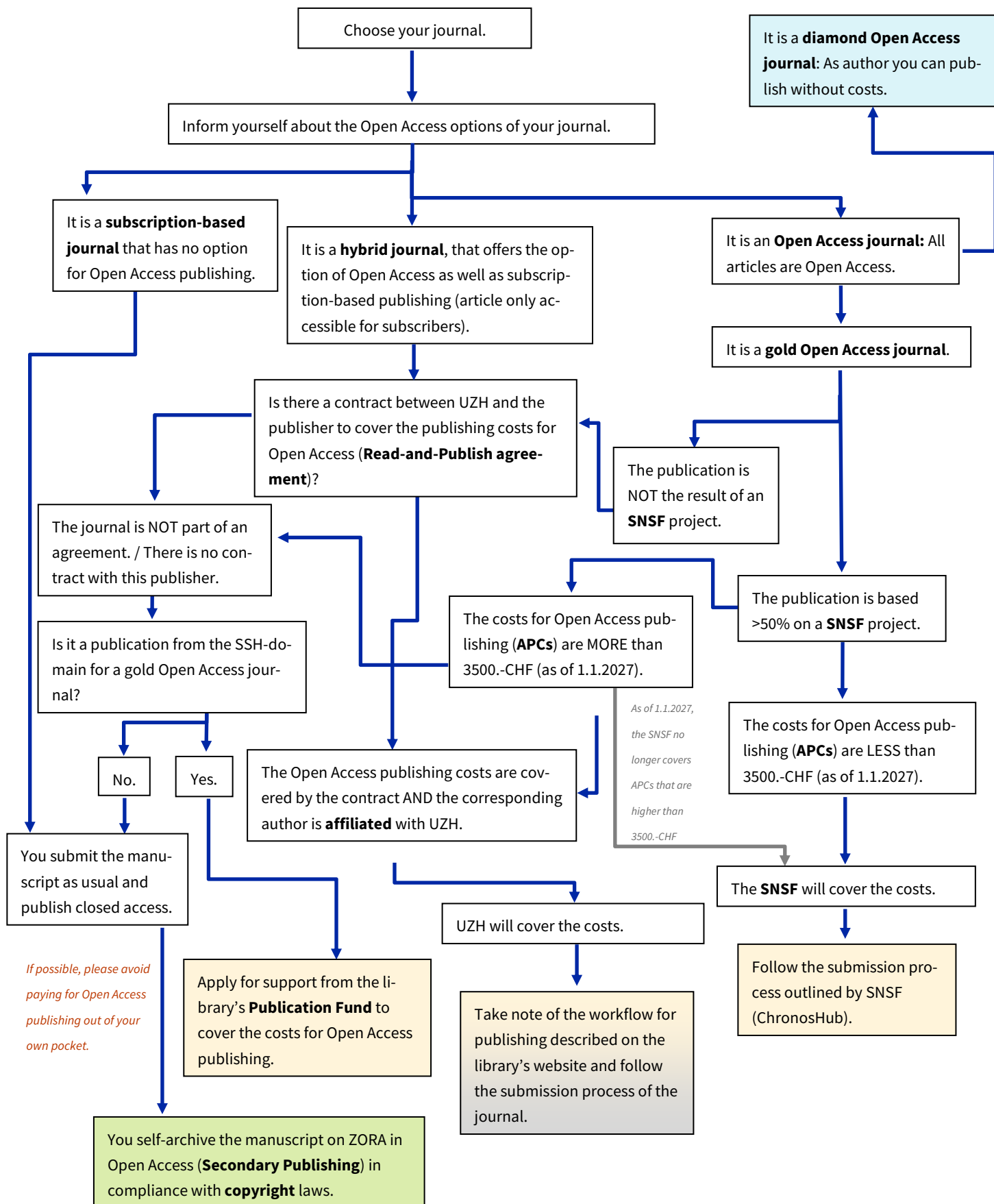




How to Publish my Article in Open Access?

To publish your manuscript in Open Access follow the decision tree. Terms in **bold** are explained in the glossary.



Glossary A-Z

Affiliation UZH

Read-and-Publish agreements can only be used to cover Open Access publication fees if the corresponding author is affiliated with UZH (including affiliated hospitals).

APCs – Article Processing Charges

These are the costs that authors pay to the journal / publisher to make their article Open Access available on the journal's website.

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Authors as copyright holders of their own work generally grant publishers certain rights of use in their publishing contract. Copyright holders can choose either to grant simple/non-exclusive or exclusive rights of use to the publisher. A simple right of use allows the work to be used in the approved manner, without excluding use by the authors themselves or by third parties. If researchers grant exclusive rights to their work, the publisher can use it to the exclusion of all other people.

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Diamond Open Access Journal

See Open Access Journal

Gold Open Access Journal

See Open Access Journal

Hybrid Journal

Hybrid journals offer authors the option of publishing either subscription-based or in Open Access. In the case of subscription-based publication, the article will be available on the website behind a paywall. To read the article, users must either pay subscription fees for the entire journal or purchase the individual article. If authors wish to publish via Open Access, they pay the publisher additional publication fees (APCs).

 **Good to know:** Just because a journal offers a “Gold Open Access” option on its website does not necessarily mean it is a Gold Open Access journal. Make sure you can access all of the journal's content even when you are outside the UZH network. If you can publish in this journal via both Open Access and subscription-based models, it is a hybrid journal.

Open Access Journal

In Open Access journals, all articles are freely accessible. **Gold Open Access journals** charge a publication fee (APCs), which must be paid. In **diamond open access journals**, neither authors nor readers pay—these journals are often run by the research community itself and are funded through alternative business models. The Directory of Open Access Journals (DOAJ) is a unique database that lists Open Access journals from around the world (with quality checks).

Publication Fund for the Social Sciences and Humanities (SSH)

The University Library has a small publication fund to cover fees for Open Access publications from researchers in the Social Sciences and Humanities (SSH) that are published in gold Open Access journals. Further information is available on the University Library's website.

The Zurich Central Library offers a similar publication fund for Open Access publications on the social and intellectual history of the 20th century (Willy Bretschner Open Access Publication Fund).

Read-and-Publish Agreement: Contracts with the publishers

UZH has signed agreements with publishers that not only grant readers access to journal content (subscription = “Read”), but also cover the Open Access publication fees in advance (“Publish”).

Important:

- Not all of a publisher’s journals are covered by the contract. Check in advance whether your journal is covered by the contract.
- Certain contracts must be renewed annually. Be careful if you submit your publication toward the end of the year to a publisher whose contract may be about to expire. Once the contract expires, the fees are no longer covered.
- Some publishers allow only a specific quota of articles to be published in Open Access, as defined in the contract. Once the quota is exhausted, the fees will no longer be covered. Please refer to the information on the library website and contact the Open Access Team if necessary.

Secondary Publication

“Secondary publication” refers to the publication or self-archiving of a work in a second instance on a repository. UZH provides its researchers with ZORA for this purpose. The ZORA team assists researchers in clarifying authors’ rights and curates the metadata.

 **Good to know:** In Switzerland, there is currently no mandatory legal basis that allows researchers to enforce the secondary publication of their works contrary to the publisher’s policy.

Subscription-based Journals

In order to read articles in such journals, readers must either pay a subscription fee for the entire journal or purchase the article individually.

Swiss National Science Foundation (SNSF)

The SNSF requires its grantees to make their publications available in Open Access under a CC BY license. To this end, the version of the article that is publicly accessible must match the published version in terms of content. The SNSF thus accepts both Open Access publications in hybrid, gold, and diamond Open Access journals, as well as the **secondary publication** of the accepted manuscript on ZORA (“green route”).

Important:

- The SNSF does not cover the costs of Open Access publications in hybrid journals or in special issues.
- Starting January 1, 2027, the SNSF will no longer cover the costs of publications in gold Open Access journals (APCs) that are higher than 3500.-CHF. Until that date, the SNSF continues to cover all costs.

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